

INTERWARE DEVELOPMENT COMPANY, INC.

ClerkWorks™

NH Motor Vehicle Registration for Win9x/NT/2000/XP

Interware Development Company, Inc. Motor Vehicle Software is completely new for Windows and has all features that users have come to know in its predecessors, AMASE, and more !

Developed in a true 32-bit environment for the Town Clerks and City Tax Collectors of the State of New Hampshire, ClerkWorks handles every transaction required to process both local and state work of the registrations as well as full featured licensing and point of sale systems.

AUTOMATIC CALCULATION OF REGISTRATION FEES

- Automatic calculation of local excise tax and applicable local agent fees – including automatic calculation of transfer credit and split mileage rates
- Automatic calculation of state registration fees including vanity plate and new plate fees for all authorized plate types

POINT OF SALE COLLECTIONS

- Unlimited user defined payment types representing cash, check, ATM, credit card, and other transactions
- Assign and apply a fixed or percentage convenience fee to pay types.
- Apply multiple pay types to each line item charged
- Common Tender Screen adds all transactions for state and local fees to be collected from citizens for registrations as well as point of sale items

PRINT FORMS AND REPORTS

- Print registrations, title applications, state and local audit reports, cash drawer analysis and more
- Customize existing and create new reports with Crystal® Reports
- Ships with 75 Standard Reports including Mail In Notices, License Reports and letters, MV Audit Reports and Treasurer's Reports.

The screenshot shows a 'Receipt' window in ClerkWorks. It displays registration details for a 2000 Buick Regal. The receipt includes a table for 'General Information' with columns for Date, Months, and Millage. Below that is a table for 'Year Make Model Fuel Cyl Axels Colors Title Act'. The receipt also shows 'Gross Wt', 'Style', 'Vehicle ID No', and 'List Price'. A 'State' section shows the date '11/19/2001 (2) 37.20'. The 'Legal Residence' section shows '3 CAPITAL DR' and 'EDEN'. The 'Totals' section shows '3 CAPITAL DR' with '8' Mos, '12' Mils, and '178' Fees, totaling '\$0.00'. The 'Unique ID' is '234612'. On the right side, there is a 'Receipt Clerk' section with 'GARY' and 'Date' '11/19/2001'. Below that is a 'Current Charges' table with 'L' \$246.00, 'S' \$37.20, and 'O' \$0.00. A 'Total Charges' table shows 'L' \$246.00, 'S' \$37.20, and 'O' \$0.00. A 'Tendered' table shows 'L' \$246.00, 'S' \$37.20, and 'O' \$0.00. A 'Due' table shows 'L' \$0.00, 'S' \$0.00, and 'O' \$0.00. A 'TCode Total' table shows 'L' \$1.00, 'LAuto' \$245.00, and 'SAuto' \$37.20.

DECAL AND FORM INVENTORY

- Track all decals from inventory
- Verify decals, plates and/or form numbers used during the registration process against, when necessary, multiple year inventory to ensure accurate data entry
- Print Inventory Reports including quantities received, issued and remaining on hand for a user defined date range
- Titles are stored in system for future printing, editing and reporting

The screenshot shows a 'Select Vehicle' window in ClerkWorks. It displays a list of vehicles with columns for Plate, Type, Primary Owner, Model Year, Make of Vehicle, Exp Date, Audit No, and Model. The list includes vehicles such as 879415 TRAI RICUPUTI DANIEL, 87952 PASS HUNT JENNIFER D, 879678 PASS PETERSON MARY R, 879856 PASS LUTI ROBERT J, 879858 PASS ENOS LINDA M, 879915 TRAI MCKENNA JACK M, 880207 PASS LANDERS AMY L, 880385 PASS SMITH ROBERT H, 880606 PASS LABRECQUE ROLAND J, 880710 PASS WADE BARBRA J, 880822 PASS BERARDINO KRISTIN, 880873 PASS DESOTELLE JEFFREY M, 880903 PASS BERARDINO MATTHEW G, 88115 PASS GROSSMAN CHARLES H, 88111H MOTO BOYLE DAN, 881406 PASS PETERS KRISTA J, 881454 PASS MACARTHUR KANE LILITA, 881486 PASS SHEPPERD BRYAN, 881801 PASS LAGRASSA VINCENT, 881859 PASS KABASHIMA-HILTZ MAKI, 88191W TRAI PHILLIPS KENNETH T, 8820 PASS LEAHY EMMET F, 882027 PASS ALMOND CHRISTINE C, 882052 PASS BICE AMY L, 882298 PASS LASSOR GALEN E, 882344 PASS LASSOR GALEN E, 882358 PASS PHYLLIDES HERCULES.

CITIZEN CENSUS

- ClerkWorks includes a Census Database. If you choose to maintain a census for your town, you are able to provide information about your town to those who need it. For example, the school district may want to know how many children approaching school age there are in town, to plan for an upcoming school year.

CID	Status	Last Name	First Name	Middle Name	Suffix	Salutation	Date of Birth	Birth Location
39043	A	AGRESTI	PAUL	ALEXANDER			4/24/1969	CAMBRIDGE MA
10032	A	AGUILAR	CESAR	F			9/10/1952	BOGOTA COLOMBIA
18808	A	AGUILAR	DENSE	FAY			7/20/1952	ORANGE NJ
39329	A	AGUILAR	JACQUELINE	DEL SOCORRO				NICARAGUA PASS
40011	A	AGUILAR	LUIS	ENRIQUE				COSTA RICOA
26718	A	AGUILAR	SUZANNE	MARIE				GG NC
32031	A	AGUSTO	ARMANDO					(PASSPORT)
33987	A	AGUSTO	ARMINDA					(PASSPORT)
1296	A	AHEARN	THOMAS	H				ER NH
18811	A	AHERN	JOHN	JOSEPH				EN NY
712	A	AHERN	JOHN	P				IN VT
18812	A	AHERN	KAREN	T				ER MA
18813	A	AHERN	KELLY	A				
9812	A	AHERN	PATRICIA	J				A
37087	A	AHLIN	NANCY					A
37088	A	AHLIN	WALTER	KAI				MA
37785	N	AHRENS	AMY	HAYES				SA VA

- Special Transfers – 1 month transfer/12 month renewal; Lease to Lease Transfer; Owner to Lease Transfer; Lease to Owner Transfer; Flip Owner Name and DOB
- Maintain a street and citizen database and the system automatically populates this information during the registration process
- Mail In Renewal Notices via US Mail or Email with optional fee per registration or per notice
- Color coded message center allow users to group common messages applicable to their municipality and apply them to any registration.
- Updates of any kind to the system are available on our FTP site which ClerkWorks automatically dials out via an internet connection.

ADDITIONAL FEATURES:

- Security and access are assigned to individual users. Administrative menu options are hidden completely from users who do not have the appropriate security authorization to perform certain tasks
- System performs a count of number of registrations, license, titles, etc for user defined time period which can also be printed for the auditors
- All look up operations use Drill down search methods, resulting in Rapid Lookup.
- Windows multi-tasking allows clerks to process multiple transactions simultaneously. Customers may be placed on hold and then recalled later
- On-line preparation of title applications as part of the registration process
- Quote System with E-mail Quotes optionally available
- Fleet Registrations - Create unlimited fleets to populate the MV screen with Name, lein holder, address, etc.

Plate No	Type	VIN	Last Mos/Mills	Expiration Date	Title
858362	PASS	1GCHG35R9W1068078	2 9	01/31/2002	<input type="checkbox"/>

Year	Make	Model	Fuel Type	Weight	Axels	List Price	New Plate
1998	CHEVY	G30	G	9000	2	\$22,400	<input type="checkbox"/>

Owner

ASSOCIATES LEASING INC 01/31/1902 Calc Type: New Renewal Transfer Reg Date: 11/19/2001

IRVING OIL CORP

2312 TRINITY MILLS RD Reg Mos: 12 Activity: REN_ADV

Local Fees	Mos	Mills	TCode	Cat	Description	Total	
1st Millage	10	9	168	TCFee L	Town Clerk Fee	\$1.00	
2nd Millage	2	6	22	LAuto L	Local Auto Rates	\$190.00	
				SAuto S	State Auto Fees	\$88.80	
State Fees							
Registration Fees						88.80	
				Local	State	Other	Total
				\$191.00	\$88.80	\$0.00	\$279.80

Date: 11/19/2001 BlueBooks = ATMR Quote No:

VOTER FEATURES (Must have Voter Module):

- Enter a New Citizen in Citizen Census, and system pulls information into the New Voter Form
- Print the New Voter Form (Laser/Inkjet) for Citizens Signature

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VOTER FEATURES (CON'T)

- Security options includes: System set up allows Clerks the option to either add the New Voters OR provides a lock on the Election Database so Clerks can not do changes or additions and would create a Pending file for Supervisor Approval
- Issue and Receive Absentee Ballots
- Enter Absentee address and Print address labels
- Print an Absentee Report with various print options
- System detects which book to read data from when VIN is entered and automatically fills the registration screen
- Sold Separately: Autos, Light Trucks, Motorcycles, Heavy Trucks and Recreational Vehicles Books
- Eliminates the need to purchase the physical books
- All Blue Book Data is seamlessly updated through our ftp site over the internet and provides updates when Intertec updates their records up to 8 times per year.

Last Name	First Name	Full Middle Name		
THOMAS	SUSAN	J		
Residence Address				
No	Street	Town or City	Ward	Zip Code
55	MAIN ST	LIBERTY		05055
Moll Address		Town or City	State	Zip Code
55 MAIN ST		AMHERST	NH	05055
Place of Birth	Country (if not USA)	Date of Birth	Party	
		10/2/1955		
<input type="checkbox"/> Naturalized. If naturalized citizen, give name of court where naturalized				
Court Name	Location	Date of naturalization		
		12/30/1993		
Place Last Registered				
Address of Last Registration	City	State	Zip Code	
55 CENTER ST	PARK CITY	UT	02933	
Name Previously Registered Under				
Drivers License No	State	If no valid drivers license no then		
2555HY116783	NH	last 4 digits of SSN 2255		
OD				

Book	Year	Make	Model				
Autos	2001	FORD					
Year	Make	Model No	Model				
2001	FORC A53	WINDSTAR	EXPLORER SPORT				
2001	FORC A57	WINDSTAR	EXPLORER SPORT TRAC				
2001	FORC A52	WINDSTAR	MUSTANG				
2001	FORC A51	WINDSTAR	RANGER				
2001	FORC A58	WINDSTAR	TAURUS				
2001	FORC A55	WINDSTAR	Wgn 4dr LTD	5000	33455	66	3.8
2001	FORC A50	WINDSTAR	Wgn 3dr LX	5000	21875	66	3.8
2001	FORC A54	WINDSTAR	Van 3dr	5000	19910	66	3.8
2001	FORC R15	RANGER	Rang S/C 4x4 XL	4920	20090	66	3.0
2001	FORC R14	RANGER	Rang S/C 4x2 XL	4740	15905	66	3.0
2001	FORC R11	RANGER	Rang 4x4 EDGE	4700	19675	66	3.0
2001	FORC R10	RANGER	Rang 4x2 XL	4820	12770	46	2.5

ADD ON PRODUCTS:

VALUES ON-LINE®

- VALUES ON-LINE® data by INTERTEC PUBLISHING is a series of programs which can be added to ClerkWorks at any time and is quoted separately depending on the number of books purchased and the number of users on the system. It is the automated source for instant access to vehicle information published by Intertec Publishing.
- Access Intertec Publishing Vehicle Valuation Data by VIN, Year, Make, and/or Model
 - Plate Number/plate type
 - Owner info (names and addresses)
 - Owner info (DOB)
 - Vehicle information (vin, make, model, etc)
 - Last registration month & millage (previous months and mills)
 - Add new auto records
- FlexiLoad is seamlessly updated through our ftp site over the internet

LICENSING PROGRAM

- With 8 User defined fields users can capture and report on information that is important to your municipality. Set up these fields for Dog licenses or set them for Bicycle license, Beach and Transfer Stickers, etc..
- Print warrant report for your police department of unlicensed dogs. You also have the ability to print forms and/or letters to dog owners in town, notifying them of an expired license, reminding them when it is time to renew, etc. May of our customers have reported increased revenue in Dog Licensing fees after they began notifying dog owners in town of expired licenses
- Maintains the history of Licenses.
- Extensive look up capabilities. Now you can look up by breed, color, name or any User Defined Field maintained in the database.

The screenshot shows a 'Receipt' window for a dog license. The license details include: Type: Dog, License No: D0G51, Issued: 11/19/2001, Expires: 04/30/2002. The owner is Conley, Katelyn C, residing at 54 Ponemah Road, Amherst, NH 03031. The dog is a Standard Dog License, Breed: Dachshund, Color: Black, Gender: Female, Rabies No: y. A 'Select Value' dropdown menu is open, showing options: Dachshund, Beagle, and Mutt.

VOTER CHECKLIST - Sold Separately

- Completely handles the maintenance and printing of your Voter Checklist. Issuing and tracking the absentee ballots is a snap with our Voter Checklist software.
- Integrates with ClerkWorks for those Voter functions Town Clerks are responsible for.

FOR MORE INFORMATION CONTACT:



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E-REG™

- Add-On to ClerkWorks the Auto Registration Renewals On-Line. E-Reg is a new web application designed to provide “Do-it-yourself” functionality to the clerks office maximizing the efficiency of the office. Allow town residents to *renew* vehicle registrations and dog licenses on-line utilizing their previously issued Registration and license information.

The screenshot shows the 'ClerkWorks OnLine' web application. The main heading is 'Electronic Vehicle Registration System'. A 'STEP 1 License Plate Renewal' section prompts the user to 'Enter Current Registration Information'. An important notice states: 'Important: If your address has changed since your last registration then please DO NOT register on-line. Doing so may cause your registration to be sent to the wrong address as we mail the registration to the address that is current on your registration record. If there are any questions please contact the town clerk's office.' Below this, there are links for 'Sample Registration Form' and 'Frequently Asked Questions'. A sample registration form is displayed with fields for Plate No, Plate Type, Primary DCR number, and Email Address, with a 'Cancel' button.

- Town Clerk approves Renewals prior to processing
- Provide citizens with registration costs; reducing phone calls
- Captures and populates ClerkWorks database with email addresses for e-mail renewal notices
- Performs Multiple Renewals On-Line with one shopping basket
- PIN issued on mail in notices and entered by citizen on line produces their entire renewal list to renew on line.
- Commercial and Residential Renewals
- Citizen option to mail checks or complete the payment process on line from checking account
- Deposit funds same day with all other deposits
- Use your existing local & state Reports to integrate E-Registrations into your days business
- Any New Hampshire municipality can adopt E-Reg while maintaining their current Motor Vehicle registration system, ClerkWorks is not a requirement.

Enhancements to choose for the future:

- Registrations print in bulk
- Citizens can submit a Change of Address to await approval of the Town/City office
- Quotes for new, renewal and transfers on line
- Credit Card and Debit Card payments
- Dog renewals, Parking Ticket Payments, Property Tax/Utility Billing Collection, Building Permits, etc.....