



# IMAS Works Property Tax Billing

The Property Tax Billing module handles the maintenance and billing of all types of Property Taxes.

## TRACKS NECESSARY MASTER INFORMATION

- Tracks detailed property information including location, description, responsible account, valuations, and mortgagees.
- Up to 4 user-defined group codes are available for assignment to each property.
- Specify up to 8 different valuations to be assigned to each property. You specify which values are taxable values. This capability allows you to track multiple values for each property (Land, Building, Personal, Market Value, etc.) and identify each one that should be used in the calculation of the tax. Value entries may also be formulas consisting of one or more other value fields and a calculation if desired.
- Assign an unlimited number of credits and/or exemptions to a property record.
- Assign responsibility for multiple properties to a single account, eliminating the need for repetitive entry of account information.
- Track additional contacts for each property that may be notified of tax billings and/or impending liens.
- Free-form note screen is available for entry of miscellaneous information.

## HANDLES MULTIPLE TAX BILLING PERIODS

- Handles multiple tax billing periods per year, including annual, semi-annual, quarterly and monthly.
- Tax rate specified may be distributed to multiple "entities" (Town/City, School, County, etc.) based on amount or percentage.
- Tracks historical tax rates for an unlimited amount of time for comparison and analysis over several years.

Property Taxes [ID: 1-20-1] Master Account Values Notes Additional Contacts Mortgage Co's

Property ID: 1-20-1 Type: RP Alternate ID: 001 020 1 Acreage: 1

Map: 1 Block: 20 Lot: 1

No/St/Way/Unit: 3 HOLSTEIN AV

Location: 3 HOLSTEIN AV

Description 1: Single Family Home

Description 2:

Book: 005414 Page: 000001748 Deed:

Groups: Area: Zone:

Status:  Tax Exempt  May be Liened  In Bankruptcy

Last Update: 05/12/1998 By: PATRIOT Last Assessed: 04/01/1996

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Property Values

Land	39,200.00	Ⓜ	Taxable Val.	147,000.00
Building	107,800.00	Ⓜ	Acreage	1.00
Current Use	0.00	Ⓜ	Cur Use Acre	0.00
Market Value	154,000.00		Net Acreage	1.00

Credits / Exemptions

No	Credit/Exemption	Description	Amount	Type
VET1	Credit	VETERAN 1	100	Flat

Gross Tax Value: 147,000.00 @ Rate: 38.18 Gross Tax: 5,612.46  
 Exemptions: 0.00 Credits: 100.00  
 Net Tax Value: 147,000.00 Per: 1000.00 Net Tax: 5,512.46

Property Type Master Master Values Notes

Value Labels

Value 1	Land	<input checked="" type="checkbox"/> Taxable?	√
Value 2	Building	<input checked="" type="checkbox"/> Taxable?	√
Value 3	Current Use	<input checked="" type="checkbox"/> Taxable?	√
Value 4	Market Value	<input type="checkbox"/> Taxable?	√
Value 5	Taxable Val.	<input type="checkbox"/> Taxable?	√
Value 6	Acreage	<input type="checkbox"/> Taxable?	√
Value 7	Cur Use Acre	<input type="checkbox"/> Taxable?	√
Value 8	Net Acreage	<input type="checkbox"/> Taxable?	√

Buttons: Pick OK Cancel

**CALCULATES AND PRINTS COMMITMENT LIST AND TAX BILLS**

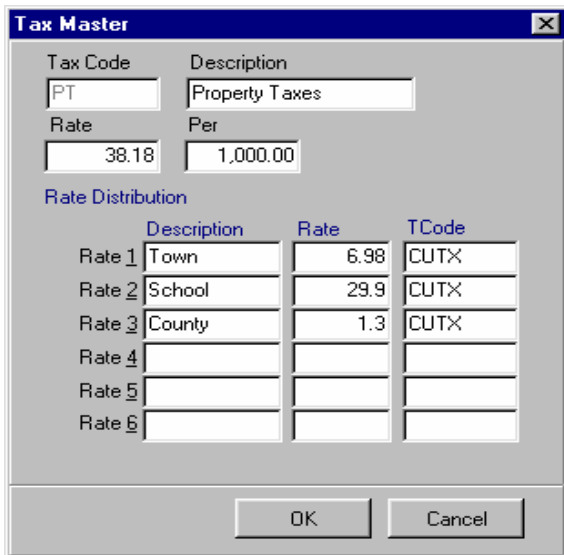
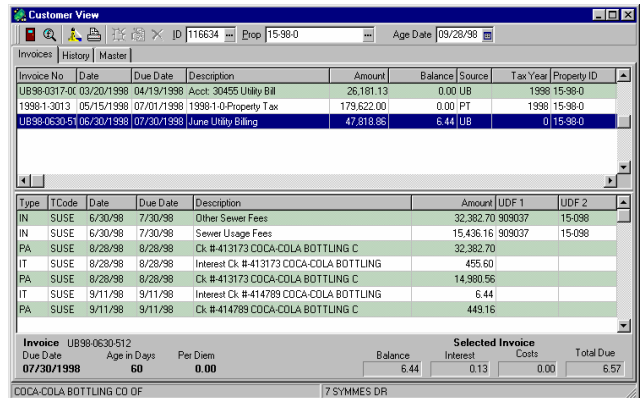
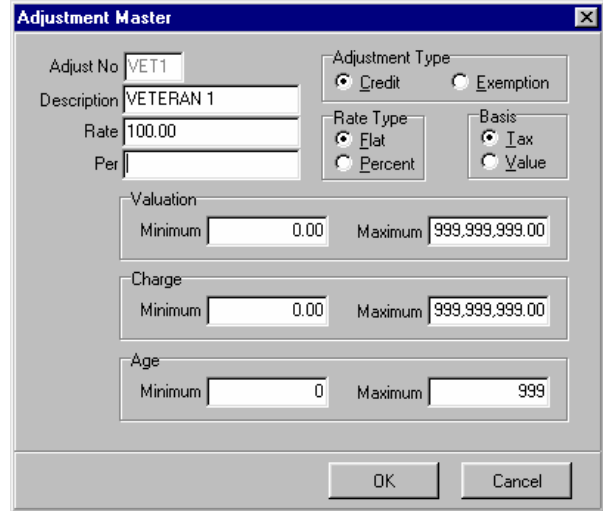
- Calculates tax and prints commitment list (tax warrant) in detailed or summarized formats.
- Corrections may be made and the commitment list may be reprinted as often as necessary before tax bills are printed
- Bills may be custom designed to accommodate most every type of bill format.

**INTERFACES WITH IMAS Works ACCOUNTS RECEIVABLE MODULE**

- Tax bills are processed to the IMAS Works Accounts Receivable system for collection.
- View Invoices option is available from the property Tax Billing module for viewing invoice activity by Property or Account.

**OTHER FEATURES**

- As with all IMAS Works modules, standard report formats are provided. Any standard report may be edited and new reports created using Crystal Reports (a Seagate Software product). Each reporting option has a built in interface to Crystal Reports, making selection and modification of any report easy.
- Any report may be printed to a printer (selected at print time), previewed on the screen, exported to a file, or even emailed internally or via the Internet.



**FOR MORE INFORMATION CONTACT:**



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