


Vitals Online

Benefits

- Process is maintained locally
- Municipal revenues for producing a Vital Record is preserved
- Increase revenues for your municipality
- Allow citizens to make requests at anytime, from anywhere
- Reduce paper waste by eliminating the need for customers to fill out applications in your office 
- Save time, customers make requests at their convenience, you process on yours
- Low cost for citizens and municipality
- Any vital record can be requested: Birth, Death, Marriage Certificates, etc.
- Municipality chooses payment types to offer citizens

Unique Features

- Special pricing considerations for Death Certificates issued on behalf of a deceased Veteran in accordance with New Hampshire law.
- Customer information is captured on one screen, dynamically. This makes the flow of the process fast and seamless.
- Customer can track the status of his/her vitals request to see when the information has been downloaded for processing.
- Confirmation e-mail sent to citizen and clerk immediately following the request with a direct link to view the status.
- All Certificate types are presented, if the Clerk is unable to process the particular transaction the customer is provided with a link direct to the appropriate page on the State of New Hampshire Vital Record website.
- Approved by State of New Hampshire Vital Records.

Process

Step #1: Customer visits municipal web site for link to custom Vitals Online site.

Step #2: Customer chooses the type of certificate, number of copies and enters the appropriate information. Customer is required to provide his/her drivers' license, by an image upload directly in the application or by fax, mail etc.


Step #3: Customer reviews the details of his/her order, submits the information, and completes a payment.

Step #4: Municipal Clerk receives an e-mail notification of a pending request(s), which he/she then downloads and processes as if the customer were standing in the office.

Call Today for More Information!

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0 items in basket - \$0.00
Login: 0

Town of Liberty, The Office of the Town Clerk, Liberty, NH 03031, 603.655.3000

October 26, 2010

Application for a Vital Records Certificate

Please Note: A valid picture ID is required in order to process your request. A legible photocopy of the applicant's government issue photo ID needs to be included with this request. If the applicant does not possess a photo ID then they should [Click Here](#)

Birth Certificate

No. of Copies: 1

First Copy: \$15, Additional Copies: \$10

Total Certificate Fees: \$15.00

Applicant

First Name	John
Middle Name	Jacob
Last Name	Doe
Street Address	22 Main Street
City	Liberty
State	New Hampshire
Zip Code	03057
Phone Number	603-555-5555
Email	sales@interwaredev.com

Notice: Any person shall be guilty of a CLASS B Felony if he/she willfully and knowingly makes any false statement in an application for a certified copy of a vital record (RSA 66:9)

Birth

Name of Child	John Jacob Doe Junior
Childs Birthdate	11/30/1993
Childs Birthplace	Nashua, NH
Gender of Child	Male
Full Name of Father/Parent	John Jacob Doe
Full Maiden Name of Mother/Parent	Jane Marie Smith
Reason For Certificate Request	Passport
Relationship to Registrant	Father

Confirm and Submit

Vital record copies will only be issued to persons with a legal right to the certificate

Please Note: A valid picture id is required in order to process your request. A legible photocopy of the applicant's Government issued photo ID needs to be included with your request. You may provide this ID in one of the following ways:

- Upload an image (png, jpeg, gif, bmp) or PDF file of your ID.
- Fax a copy of your ID to:
- You can mail a copy of your ID to:

Town of Liberty The Office of the Town Clerk 1 South Main Street Liberty, NH 03031	Fees Certificate Fees: 15.00 Transaction Fee: 1.50 Total Fees: 16.50 Files Uploaded
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